

HOTEL RESERVATION FORM

Singapore International Energy Week 2014

26 – 31 October, 2014

Please return the completed form to **Marina Bay Sands, Group Reservations Department**.
(email: groups@marinabaysands.com) by 26 September, 2014. All bookings are subject to room availability and the best rate available after 26 September, 2014.

Salutation:	☐ Dr	☐ Mr	☐ Mrs	☐ Ms	☐ Others(please specify):
Family Name:				Given Name:	
Designation:				Company:	
Address:					
City / State:				Country:	
Telephone:	()			Fax:	()
Email:					

PARTICULARS

Passport No.:	Passport Expiry:
Date of Birth:	Nationality:
Additional Guest Name:	
Passport No.:	Passport Expiry:
Date of Birth:	Nationality:
Arrival Date:	Departure Date:
Arrival Flight:	Departure Flight:

TRAVEL DETAILS

Room Type	Rate*	Special Requests**	Number of Nights
☐ Deluxe	SGD370.00++ inclusive of Internet Access	☐ King ☐ Double-Double ☐ 01 Daily breakfast at \$30.00++ per day ☐ 02 Daily breakfasts at \$60.00++ per day	_____ nights

ROOM CATEGORY

Airport Limousine Pick up at S\$120.00 NETT per way(Please tick if required):

Please furnish us your credit card and flight details in order to guarantee your limousine arrangement:

☐ Arrival (airport-hotel) ☐ Departure (hotel-airport) ☐ 2 way transfers required (airport-hotel-airport)

Please let us know of any special requests you may have, so that we can make every effort to ensure your stay is comfortable.

Other special requests:

* Rates are subject to 10% service charge and prevailing Goods and Services Tax (GST).

** Subject to availability.

Please note:

- Check-in time begins at 3:00pm and check-out time is by 11:00am
- All reservations must be guaranteed with a credit card. Please provide flight details if applicable
- **Please be advised that cancellation of booking must be made by 26 September 2014. Thereafter, a cancellation fee equivalent to the total nights' room charge subject to prevailing service charge and tax will be charged to your credit card**
- **In the event of no-show, room charge for all nights and prevailing service charge and tax will be charged to your credit card**
- A confirmation letter will be sent to you once the booking has been made

To guarantee your reservation, kindly provide your credit card details in the space below:

Name on Credit Card:

Card Number:

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Card Type:

☐ Visa ☐ MasterCard ☐ American Express ☐ Diners ☐ JCB

Expiry Date:

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(mm/yyyy)

By providing my credit card details, I hereby authorise Marina Bay Sands Pte Ltd to charge my credit card to guarantee my reservation.

Credit Card Signature:

Date:

Thank you for choosing Marina Bay Sands, we look forward to welcoming you!