

## HOTEL RESERVATION FORM

Singapore International Energy Week 2014

26 – 31 October, 2014

Please return the completed form to **Marina Bay Sands, Group Reservations Department**.  
(email: [groups@marinabaysands.com](mailto:groups@marinabaysands.com)) by 26 September, 2014. All bookings are subject to room availability and the best rate available after 26 September, 2014.

<b>Salutation:</b>	<input type="checkbox"/> Dr	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Others (please specify):
<b>Family Name:</b>				<b>Given Name:</b>	
<b>Designation:</b>				<b>Company:</b>	
<b>Address:</b>					
<b>City / State:</b>				<b>Country:</b>	
<b>Telephone:</b>	( )			<b>Fax:</b>	( )
<b>Email:</b>					

PARTICULARS

<b>Passport No.:</b>	<b>Passport Expiry:</b>
<b>Date of Birth:</b>	<b>Nationality:</b>
<b>Additional Guest Name:</b>	
<b>Passport No.:</b>	<b>Passport Expiry:</b>
<b>Date of Birth:</b>	<b>Nationality:</b>
<b>Arrival Date:</b>	<b>Departure Date:</b>
<b>Arrival Flight:</b>	<b>Departure Flight:</b>

TRAVEL DETAILS

Room Type	Rate*	Special Requests**	Number of Nights
<input type="checkbox"/> <u>Deluxe</u>	SGD370.00++ inclusive of Internet Access	<input type="checkbox"/> King <input type="checkbox"/> Double-Double <input type="checkbox"/> 01 Daily breakfast at \$30.00++ per day <input type="checkbox"/> 02 Daily breakfasts at \$60.00++ per day	_____ nights

ROOM CATEGORY

**Airport Limousine Pick up at S\$120.00 NETT per way (Please tick if required):**

Please furnish us your credit card and flight details in order to guarantee your limousine arrangement:

☐ Arrival (airport-hotel) ☐ Departure (hotel-airport) ☐ 2 way transfers required (airport-hotel-airport)

Please let us know of any special requests you may have, so that we can make every effort to ensure your stay is comfortable.

Other special requests:

\* Rates are subject to 10% service charge and prevailing Goods and Services Tax (GST).

\*\* Subject to availability.

**Please note:**

- Check-in time begins at 3:00pm and check-out time is by 11:00am
- All reservations must be guaranteed with a credit card. Please provide flight details if applicable
- Please be advised that cancellation of booking must be made by 26 September 2014. Thereafter, a cancellation fee equivalent to the total nights' room charge subject to prevailing service charge and tax will be charged to your credit card
- In the event of no-show, room charge for all nights and prevailing service charge and tax will be charged to your credit card
- A confirmation letter will be sent to you once the booking has been made

**To guarantee your reservation, kindly provide your credit card details in the space below:**

Name on Credit Card:

Card Number:

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Card Type:

☐ Visa ☐ MasterCard ☐ American Express ☐ Diners ☐ JCB

Expiry Date:

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(mm/yyyy)

By providing my credit card details, I hereby authorise Marina Bay Sands Pte Ltd to charge my credit card to guarantee my reservation.

Credit Card Signature:

Date:

**Thank you for choosing Marina Bay Sands, we look forward to welcoming you!**